ENABLING GOVERNMENT
ITAB
WITH TECHNOLOGY

Information Technology Advisory Board

February 24, 2010 ITAB Meeting Minutes

224Attendees:
Cliff Gronauer, ITAB Chair, MSHP

Brunner, Mark MDC	Fischer, Chris ITSD-SEMA/DPS	Morris, Jack MODOT
Buechter, Augie ITSD-DSS	Frahm, Tom ITSD-DOR	Renick, Cindy SAO
Bullock, Josh ITSD-OA	Jenkins, Tyler ITSD-DSS	Roggero, Jim OSCA
Burris, Kathy ITSD-DOC	Kelso, Craig SOS	Rowe-Pearson, Virginia ITSD-DMH
Drennan, Jill ITSD-DPS	Kleckner, Lori DMH	Volkart, Jason ITSD-DOLIR/DED
Dwyer, Tim ITSD-DIFP	Miller, Mike MODOT	Wilkerson, Chris ITSD ITSD-DSS
Falter, Jeff ITSD-DOR	Monda, Paul ITSD-DHSS	

Cliff Gronauer called the meeting to order at 8:30 a.m.

ACTION ITEMS

1. ITAB January 2010 meeting minutes were presented for approval. Motion made by Jason Volkart to approve and seconded by Paul Monda. The minutes were approved.

GENERAL BUSINESS

1. **ITAB Chair Items (Cliff Gronauer, MSHP)**

   Vendor Presentations: Cliff has received a request from several vendors who would like to make presentations at the ITAB meetings. There were several ideas/suggestions made on how to handle this, even with the idea of going back to Thursday @ 10:00 meetings. A motion was made by Jim Roggero to allow a total of 15 minutes per ITAB meeting for vendor presentations, and was seconded by Mark Brunner. To keep control of presentations from vendors, it was also suggested to have ITAB Chair Cliff Gronauer screen the vendors and what they want to present. A fair and unbiased screening process would need to be followed.

2. **CIO Discussion (Presented by Eric Pahl)**

   Budget discussions have begun with both the House and Senate. House appropriations have offered an amendment to reduce the ITSD budget by $2.9 million from the Governor's recommendations. We are still very early in the process so the possibility to restore the funding does still exists. Primarily this funding will impact the tax compliance system.

   Missouri received notification this month that we will receive $13.8 million from the federal government for our efforts to implement the capability to share health information electronically among providers. This of course is part of the national focus to modernize health records, lower costs, and improve patient care. Missouri is close to submitting its strategic plan for MO-HITEC and committees have already begun working on the Operational Plan for implementing a statewide Health Information Exchange. Thanks to Paul, Virginia, Chris and their staffs for being part of this important planning process.

   Broadband has seen two major awards in Missouri, one for the Ralls Electric Cooperative to bring fiber to the home in 5 northeast MO counties and Unionville where they will also be

installing fiber to the home project. This represents the award of nearly $30 million for Missouri Broadband thus far. We still have three partner applications that are in the running for Round 1 awards.

We have also begun in earnest working with partners to ensure that Missouri applicants are well represented in Round 2. Round 2 applications are due on March 15, and unfortunately the CIO and many ITSD staff are involved in those meetings as we speak.

(Eric did not crow about all his good work at the AG's office, as Doug suggested)

Data Center consolidation efforts continue with Department of Natural Resources and should be completed by the end of March.

As of last October, consolidation of Dept. of Agriculture data center has occurred. Everything went from physical servers to virtual servers. Savings will be better projected after the new fiscal year begins. The consolidation will have been in place for awhile, therefore giving us a more accurate dollar amount.

Cost savings continues as a major focus and staff has completed the audit of landlines in the state. Thanks to each of you for your efforts in that regard. The state has over 51,000 phone lines in its various facilities. To date: 32 of the 48 entities have reported information. A total of 1,175 lines have been identified for termination. This represents a savings of about $17,120 per month. In addition, 972 lines have been turned off (suspended) for a 30 day review period to determine if they should be terminated or put back into service. For the suspended lines, this is a savings of $14,162 per month.

Department of Health is going to be virtualizing 400 desktops. Paul was asked to fill in with the progress. We will be moving forward. We had proposed a virtual desktop initiative over a year ago, but we put it on hold as we went thru transition and determination as to how to how it should be developed on the back end of the structure. The Department of Health leadership was not comfortable at all with moving forward with the back end of the structure being at the State Data Center since we had only one link and no redundancy. If the MAN went down, as was experienced a couple of weeks ago, we are dead in the water. Doug and Steve gave the OK to move forward and develop the backend of the structure at our data center and once we have redundancy in place we can look at moving that structure back to the State Data Center.

REPORTS

1. **Architecture Review Committee (Ron Thomas)**
   No report

2. **Digital Media Developers Committee (Josh Bullock)**
   The committee discussed designing bridge systems. A presentation is available on the DMD website (www.dmd.mo.gov) if you would like to view this.
   There has been much conversation on the use of YouTube for posting multimedia video on websites. YouTube is free and although has many benefits, some agencies still have a concern due to the variety of content available.
   MOREnet also host a streaming video server for a minimal maintenance fee.
   H.264/MP4 is the preferred delivery method for streaming video.
   Next DMD meeting is March 4 in Room 500 in the Truman Building.

3. **MOTEC Update (Jeff Falter)**
   Usage is way down this year. Usage is at 55% for both rooms, and normally we are at 75%.
   Thank you for verifying your IT staff.
   Cliff asked if anyone is planning any big training initiatives this year. Josh (DMD) said they have had request for DMD sponsored training.

4. **Personnel Committee (Phil Reed)**

   No report.

5. **Project Management Standing Committee (Paul Monda)**

   When the committee met, we reviewed our charter and the goals that were established for MPM and have decided that the MPM certification has basically met its usefulness for what it was designed to due and think now is a good time to consider a transition to PMI. We have established a workgroup and we will be looking at the pros and cons of this to see if this is a good course for action. Once we have decided, we will bring back to ITAB for further discussion and presentation.

6. **Security Committee (Chris Fischer)**

   The Security Committee met and discussed having security presentations by vendors, strictly for network security. CISCO will be doing a presentation at their next meeting in April.
   Per the ITAB Security Charter a new Chair will be voted on in April.

7. **User Group Coordination (Jeff Falter)**

   No report.

8. **Internet/MOREnet Update (Chip Byers)**

   No report.

9. **ITSD**

   a. **Infrastructure (Steve Siegler):** No Report
      ➢ Data Center (Steve Siegler) –
          No report
      ➢ Network (Pete Wieberg) –
          No report
      ➢ Cyber Security (Jim Branson) –
          No report
   b. **Operations (Steve Siegler)**
          No report
   c. **Web Presence (Tim Robyn)**
          No report
   d. **Administration (Arlan Holmes)**
          No report

10. **Statewide Purchasing Update (Gary Eggen)**

    No report

11. **MO GIS Advisory Council/GIO Update (Tim Haithcoat)**

    No report

DISCUSSION

Cliff asked all the members to please send Cheryl updated contact information, along with a Deputy Director and Assistant names so we can get an updated list to post on the ITAB website.

OPEN DISCUSSION

Data Retention: Chris Wilkerson asked Cliff, as ITAB Chair, to coordinate information on "How To" address data retention and how well we meet the current guidelines.

As part of the continuing consolidation, 23 IT staff from Social Services will be moving out to the Elm Street office this Friday.

MODOT is upgrading to Windows 7.

Regulatory Compliance: We have been asked from the business side to protect any information leaving the state, thru email or other means. ProofPoint is the application they will be purchasing. This type of technology can help assist the business folks, and this is the manner the business side has chose to go. This is not fool proof, but is a step in the right direction to assist. This will be implemented as soon as possible.

Cliff asked for a motion to adjourn. Chris Wilkerson motioned, Jim Roggero seconded, it was voted on and the meeting was adjourned.

NEXT MEETING

The next ITAB meeting is scheduled for **Wednesday, March 31, 2010 at 8:30 a.m. at the Kirkpatrick State Information Center, Interpretive Center, 600 West Main Street, Jefferson City, MO**.

CG/cc